



NOTICE

ORDINARY BUSINESS:

1. To receive, consider and adopt the Audited Balance Sheet of the Company as at 31st March, 2020, the Profit and Loss Account for the year ended on that date and Reports of the Board of Directors and Auditors thereon.
2. Appointment of a Director in place of Mr. Kunal Khaneja who retires by rotation in terms of Section 152 (6) of the Companies Act, 2013 and being eligible offers himself for the appointment.
3. Appointment of a Director in place of Mrs. Rajni Khaneja who retires by rotation in terms of Section 152 (6) of the Companies Act, 2013 and being eligible offers herself for the appointment.

SPECIAL BUSINESS:

4. To appoint Mr. Paramjeet Singh (DIN: 02415797) as an Independent Director.

To consider and, if thought fit, to pass with or without modification(s), the following resolution as Special Resolution:

“RESOLVED THAT pursuant to the provisions of Section 149, 152 and other applicable provisions, if any, of the Companies Act, 2013 (“the Act”) read with Schedule IV to the Act (including any statutory modification(s) or re-enactment(s) thereof, for the time being in force) and the Companies (Appointment and Qualification of Directors) Rules, 2014, as amended from time to time, and pursuant to the recommendation of the Nomination & Remuneration Committee and the Board of Directors, Mr. Paramjeet Singh (DIN: 02415797), who has submitted a declaration that he meets the criteria for independence as provided under Section 149(6) of the Act and Regulation 16(1) (b) of the Securities Exchange Board of India (Listing Obligation and Disclosure Requirements) Regulations, 2015 and who is eligible for appointment, , be and is hereby appointed as an Independent Director of the Company, not liable to retire by rotation, for a term of five consecutive years commencing from 30th September, 2020 upto 30th September, 2025.

5. To appoint Mr. Yash Jeet Basrar (DIN: 00112857) as an Independent Director.

To consider and, if thought fit, to pass with or without modification(s), the following resolution as Special Resolution:

“RESOLVED THAT pursuant to the provisions of Section 149, 152 and other applicable provisions, if any, of the Companies Act, 2013 (“the Act”) read with Schedule IV to the Act (including any statutory modification(s) or re-enactment(s) thereof, for the time being in force) and the Companies (Appointment and Qualification of Directors) Rules, 2014, as amended from time to time, and pursuant to the recommendation of the Nomination & Remuneration Committee and the Board of Directors, Mr. Yash Jeet Basrar (DIN: 00112857), who has submitted a declaration that he meets the criteria for independence as provided under Section 149(6) of the Act and Regulation 16(1) (b) of the Securities Exchange Board of India (Listing Obligation and Disclosure Requirements) Regulations, 2015 and who is eligible for appointment, , be and is hereby appointed as an Independent Director of the Company, not liable to retire by rotation, for a term of five consecutive years commencing from 30th September, 2020 upto 30th September, 2025.

6. To appoint Mrs. Shilpy Chopra (DIN: 07161915) as an Independent Director

To consider and, if thought fit, to pass with or without modification(s), the following resolution as an Ordinary Resolution:

“RESOLVED THAT pursuant to the provisions of Section 149, 152 and other applicable provisions, if any, of the Companies Act, 2013 (“the Act”) read with Schedule IV to the Act (including any statutory modification(s) or re-enactment(s) thereof, for the time being in force) and the Companies (Appointment and Qualification of Directors) Rules, 2014, as amended from time to time, and pursuant to the recommendation of the Nomination & Remuneration Committee and the Board of Directors, Mrs. Shilpy Chopra (DIN: 07161915), who has submitted a declaration that she meets the criteria for independence as provided under Section 149(6) of the Act and Regulation 16(1) (b) of the Securities Exchange Board of India (Listing Obligation and Disclosure Requirements) Regulations, 2015 and who is eligible for appointment, , be and is hereby appointed as an Independent Director of the Company, not liable to retire by rotation, for a term of five consecutive years commencing from 30th September, 2020 upto 30th September, 2025.

Place : New Delhi
Date : 31.08.2020

By order of Board of Directors
Sd/-
S.C. Khaneja
Director
(DIN: 00042758)

NOTES:

1. The relative Explanatory Statement, pursuant to Section 102 of the Companies Act, 2013 ("the Act"), setting out the material facts relating to special businesses to be transacted at the 29th (Twenty-Ninth) Annual General Meeting, as set out in this Notice is annexed hereto.
2. **A Member entitled to attend and vote at the Annual General Meeting (the "Meeting" or "AGM") is entitled to appoint a proxy to attend and vote on a poll instead of himself and the proxy need not be a Member of the Company. The instrument appointing the proxy should, however, be deposited at the registered office of the Company not less than forty-eight hours before the commencement of the Meeting. A person can act as a proxy on behalf of Members not exceeding fifty (50) and holding in the aggregate not more than ten (10) percent of the total share capital of the Company carrying voting rights. A Member holding more than ten (10) percent of the total share capital of the Company carrying voting rights may appoint a single person as proxy and such person shall not act as a proxy for any other person or Member. The holder of proxy shall prove his identity at the time of attending the Meeting.**
3. Corporate Members desiring to send their authorized representative to attend the Meeting are requested to send to the Company, a certified true copy of the Board Resolution authorizing their representative to attend and vote on their behalf at the Meeting.
4. Members / proxies are requested to bring their Attendance Slip duly filled in along with their copy of Annual Report to the meeting.
5. In case of joint holders attending the Meeting, only such joint holder who is higher in the order of names will be entitled to vote.
6. To prevent fraudulent transactions, members holding shares in dematerialized form are requested to intimate all changes pertaining to their bank details, National Electronic Clearing Service (NECS), Electronic Clearing Service (ECS) mandates, nominations, power of attorney, change of address, change of name, e-mail address, contact numbers, etc., to their Depository Participant (i.e. Agency/Bank, with whom they are maintaining their demat accounts), directly. Members, who hold shares in physical form, are requested to notify such changes to the Company's Registrars and Share Transfer Agents (i.e. Beetal Financial and Computer Services Private Limited at Beetal House, 3rd Floor, 99 Madangir, behind Local Shopping Centre, Near Dada Harsukhdas Mandir, New Delhi, 110062).
 - Members holding shares in electronic form may note that bank particulars registered against their respective depository accounts will be used by the Company for payment of dividend. The Company or its Registrars and Transfer Agents, cannot act on any request received directly from the Members holding shares in electronic form for any change of bank particulars or bank mandates. Such changes are to be advised only to the Depository Participant by the Members.
 - Further, as per the RBI instruction/circular, for making payments (i.e. dividend, etc.) to the investors, Companies have to use, NEFT / RTGS /ECS facilities. In cases where either the bank details such as MICR, IFSC, etc. for electronic transfer are not available or the electronic payment instructions have failed or have been rejected by the bank, companies may use physical payment instruments but companies shall mandatorily print the bank account details of the investors on such payment instruments. Members, who hold shares in physical form, are requested to notify immediately the details of their bank account, to the Company/Registrars and Share Transfer Agents of the Company.
 - Non Resident Indian members are requested to immediately inform their depository participant (in case of shares held in dematerialized form) or the Registrars and Transfer Agents of the Company (in case of shares held in physical form), as the case may be, about:
 - (i) the change in the residential status on return to India for permanent settlement
 - (ii) the particulars of the NRE account with a bank in India, if not furnished earlier
7. The Securities and Exchange Board of India (SEBI) has mandated the submission of Permanent Account Number (PAN) by every participant in securities market. Members holding shares in electronic form are, therefore, requested to submit their PAN to their Depository Participants with whom they are maintaining their Demat Accounts. Members holding shares in physical form can submit their PAN to the Company or its Registrar and Share Transfer Agent.
8. SEBI vide Notification No. SEBI/LAD-NRO/GN/2018/ 24 dated 8th June, 2018 has notified SEBI (Listing Obligations and Disclosure Requirements) (Fourth Amendment) Regulations, 2018 (effective date of implementation is 5th December, 2018), wherein it has mandated that the requests for effecting transfer of securities shall not be processed unless the securities are held in the dematerialised form with a depository except in the cases of transmission or transposition of securities. In view of above amended Regulations, Members are requested to get their shares dematerialised at the earliest to avoid any inconvenience.
9. The Company has designated a separate e-mail ID of the grievance redressal division/compliance officer named 'investors@integratedfinancial.in' exclusively for the purpose of registering complaints by investors.
10. Further, as per the provisions of Section 124 of the Companies Act, 2013, shares in respect of which dividend has not been claimed for seven consecutive years or more shall also be transferred to the Investor Education and Protection Fund (IEPF) Authority.

Voting through electronic means (e-voting):

 - I. In compliance with provisions of Section 108 of the Companies Act, 2013, Rule 20 of the Companies (Management and Administration) Rules, 2014 as amended by the Companies (Management and Administration) Amendment Rules, 2015 and regulation 44 of SEBI (Listing Obligations & Disclosure Requirements) Regulations, 2015, the Company is pleased to provide members facility to exercise their right to vote on resolutions proposed to be considered at the Annual General Meeting (AGM) by electronic means and the business may be transacted through e-Voting Services. The facility of casting the votes by the members using an electronic voting system from a place other than venue of the AGM ("remote e-voting") will be provided by National Securities Depository Limited ("NSDL").
 - II. The facility for voting through ballot paper shall be made available at the AGM and the members attending the meeting who have not casted their vote by remote e-voting shall be able to exercise their right at the meeting through ballot paper. The members who have casted their vote by remote e-voting prior to the AGM may also attend the AGM but shall not be entitled to cast their vote again.

III. The instructions for shareholders voting electronically are as under:

 - (i) The voting period begins on 27.09.2020 on 10:00 A.M and ends on 29.09.2020 at 5:00 P.M. During this period, shareholders' of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date (record date) of 23.09.2020 may cast their vote electronically. The e-voting module shall be disabled by NSDL for voting thereafter.
 - (ii) The shareholders should log on to the e-voting website www.evoting.nsdl.com.
 - (iii) Visit the e-Voting website of NSDL. Open web browser by typing the following URL: <https://www.evoting.nsdl.com/> either on a Personal Computer or on a mobile.
 - (iv) Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholders' section.

(v) A new screen will open. You will have to enter your User ID, your Password and a Verification Code as shown on the screen.

(vi) Your User ID details are given below :

| Manner of holding shares i.e. Demat (NSDL or CDSL) or Physical | Your User ID is: |
|--|---|
| a) For Members who hold shares in demat account with NSDL. | 8 Character DP ID followed by 8 Digit Client ID For example if your DP ID is IN300*** and Client ID is 12***** then your user ID is IN300***12*****. |
| b) For Members who hold shares in demat account with CDSL. | 16 Digit Beneficiary ID For example if your Beneficiary ID is 12***** then your user ID is 12***** |
| c) For Members holding shares in Physical Form. | EVEN Number followed by Folio Number registered with the company For example if folio number is 001*** and EVEN is 101456 then user ID is 101456001*** |

(vii) Your password details are given below:

1. If you are already registered for e-Voting, then you can use your existing password to login and cast your vote.
2. If you are using NSDL e-Voting system for the first time, you will need to retrieve the 'initial password' which was communicated to you. Once you retrieve your 'initial password', you need to enter the 'initial password' and the system will force you to change your password.
3. How to retrieve your 'initial password'?
 - i. If your email ID is registered in your demat account or with the company, your 'initial password' is communicated to you on your email ID. Trace the email sent to you from NSDL from your mailbox. Open the email and open the attachment i.e. a .pdf file. Open the .pdf file. The password to open the .pdf file is your 8 digit client ID for NSDL account, last 8 digits of client ID for CDSL account or folio number for shares held in physical form. The .pdf file contains your 'User ID' and your 'initial password'.
 - ii. If your email ID is not registered, your 'initial password' is communicated to you on your postal address.

(viii) If you are unable to retrieve or have not received the "Initial password" or have forgotten your password:

- i. Click on "[Forgot User Details/Password?](#)" (If you are holding shares in your demat account with NSDL or CDSL) option available on www.evoting.nsdl.com.
- ii. [Physical User Reset Password?](#)" (If you are holding shares in physical mode) option available on www.evoting.nsdl.com.
- iii. If you are still unable to get the password by aforesaid two options, you can send a request at evoting@nsdl.co.in mentioning your demat account number/folio number, your PAN, your name and your registered address.
- iv. Members can also use the OTP (One Time Password) based login for casting the votes on the e-Voting system of NSDL.

(ix) After entering your password, tick on Agree to "Terms and Conditions" by selecting on the check box.

(x) Now, you will have to click on "Login" button

(xi) After you click on the "Login" button, Home page of e-Voting will open.

How to cast your vote electronically on NSDL e-Voting system?

1. After successful login at Step 1, you will be able to see the Home page of e Voting. Click on e-Voting. Then click on Active Voting Cycles.
 2. After click on Active Voting Cycles, you will be able to see all the companies "EVEN" in which you are holding shares and whose voting cycle is in active status.
 3. Select "EVEN" of company for which you wish to cast your vote.
 4. Now you are ready for e-Voting as the Voting page opens.
 5. Cast your vote by selecting appropriate options i.e. assent or dissent, verify/modify the number of shares for which you wish to cast your vote and click on "Submit" and also "Confirm" when prompted.
 6. Upon confirmation, the message "Vote cast successfully" will be displayed.
 7. You can also take the printout of the votes cast by you by clicking on the print option on the confirmation page.
 8. Once you confirm your vote on the resolution, you will not be allowed to modify your vote.
11. Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution/ Authority letter etc. with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer by e-mail to rastogifcs3@gmail.com with a copy marked to evoting@nsdl.co.in.
 12. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential. Login to the e-voting website will be disabled upon five unsuccessful attempts to key in the correct password. In such an event, you will need to go through the "Forgot User Details/Password?" or "Physical User Reset Password?" option available on www.evoting.nsdl.com to reset the password.
 13. In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Shareholders and e-voting user manual for Shareholders available at the download section of www.evoting.nsdl.com or call on toll free no.: 1800-222-990 or send a request at evoting@nsdl.co.in
 14. The Notice of Annual General Meeting will be sent to the Members, whose names appear in the Register of Members / Beneficial Owners position list provided by Depositories at closing hours of business, **05th September, 2020**. The shareholders shall have one vote per equity share held by them as on the cut-off date of Wednesday, September 23, 2020. The facility of e-voting would be provided once for every Folio / Client-ID, irrespective of the number of joint holders.

15. Since the Company is required to provide members the facility to cast their vote by electronic means, shareholders of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date of Wednesday, September 23, 2020 and not casting their vote electronically, may only cast their vote at the Annual General Meeting. Since e-voting facility (including Ballot Forms) is provided to the Members pursuant to the provisions of Section 108 of the Companies Act, 2013, read with Companies (Management and Administration) Rules, 2014, voting by show of hands are not allowed.
16. Notice of the AGM along with attendance slip, proxy form along with the process, instructions and the manner of conducting e-voting is being sent electronically to all the members whose e-mail IDs are registered with the Company / Depository Participant(s). For members who request for a hard copy and for those who have not registered their email address, physical copies of the same are being sent through the permitted mode.
17. Investors, who became members of the Company subsequent to the dispatch of the Notice / Email and hold the shares as on the cut-off date i.e. Saturday, 05th September, 2020 are requested to send the written/email communication to the Company at "investors@integratedfinancial.in" by mentioning their Folio No. / DP ID and Client ID to obtain the Login-ID and Password for e-voting.
18. M/s. Parveen Rastogi & Co., Practicing Company Secretaries (Proprietor: Mr. Parveen Rastogi, FCS No. 4764, CP No. 2883), of Delhi have been appointed as the Scrutinizer to scrutinize the e-voting process and voting at the venue of the AGM in a fair and transparent manner. The Scrutinizer will, after the conclusion of voting at the AGM, scrutinize the votes cast at the meeting and the votes cast through remote evoting, make a consolidated Scrutinizer's report and submit the same to the Chairman or Authorised Person.
19. The results declared along with the consolidated Scrutinizer's report shall be placed on the Company's website at 'www.integratedfinancial.in' and on the website of NSDL. The results will simultaneously be communicated to the stock exchange viz. BSE Limited.
20. Subject to receipt of requisite number of votes, the Resolutions proposed in the Notice shall be deemed to be passed on the date of the Meeting, i.e. Wednesday, September 30, 2020.

Place : New Delhi
Date : 31.08.2020

By order of Board of Directors
Sd/-
S.C. Khaneja
Director
(DIN: 00042758)

EXPLANATORY STATEMENT
(Pursuant to Section 102 of the Companies Act, 2013)

In respect of Item No. 4

In accordance with the provisions of Section 149 of the Companies Act, 2013 and pursuant to Regulation 17(1) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company is required to have Independent Directors on the Board, as who shall not be liable to retire by rotation.

The Company has received consent from Mr. Paramjeet Singh as required under the provisions of Section 149(6) Companies Act, 2013 and the Rules framed thereunder as well as Regulation 16(1) (b) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 and also declaration confirming that he is not disqualified from being appointed as a Director in terms of Section 164 of the Companies Act, 2013 and that no order of Securities and Exchange Board of India or any other such authority has been passed against Mr. Paramjeet Singh debaring from accessing the capital markets and restraining from holding the position of Director in any listed Company.

In the opinion of the Board of Directors, Mr. Paramjeet Singh, fulfils the criteria of Independence as specified under Section 149 of the Companies Act, 2013 and Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, as may be amended from time to time.

The brief profile of Mr. Paramjeet Singh in terms of Regulation 36(3) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and Secretarial Standard - 2 on General Meetings (SS-2) issued by the Institute of Company Secretaries of India, is annexed hereto.

The terms and conditions of his appointment shall be open for inspection by the Members at the Registered Office of the Company during the normal business hours on any working day (except Saturdays, Sundays and Public Holidays) and will also be kept open at the venue of the AGM till the conclusion of the AGM.

Other than Mr. Paramjeet Singh and his relatives, none of the Directors / Key Managerial Personnel of the Company / their relatives is, in any way, concerned or interested, financially or otherwise, in the proposed Resolution set out in Item No. 4.

The Board recommends the **Special Resolution** set forth in Item No. 4 for approval of the Shareholders.

In respect of Item No. 5

In accordance with the provisions of Section 149 of the Companies Act, 2013 and pursuant to Regulation 17(1) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company is required to have Independent Directors on the Board, as who shall not be liable to retire by rotation.

The Company has received consent from Mr. Yash Jeet Basrar as required under the provisions of Section 149(6) Companies Act, 2013 and the Rules framed thereunder as well as Regulation 16(1) (b) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 and also declaration confirming that he is not disqualified from being appointed as a Director in terms of Section 164 of the Companies Act, 2013 and that no order of Securities and Exchange Board of India or any other such authority has been passed against Mr. Yash Jeet Basrar debaring from accessing the capital markets and restraining from holding the position of Director in any listed Company.

In the opinion of the Board of Directors, Mr. Yash Jeet Basrar, fulfils the criteria of Independence as specified under Section 149 of the Companies Act, 2013 and Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, as may be amended from time to time.

The brief profile of Mr. Yash Jeet Basrar in terms of Regulation 36(3) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and Secretarial Standard - 2 on General Meetings (SS-2) issued by the Institute of Company Secretaries of India, is annexed hereto.

The terms and conditions of his appointment shall be open for inspection by the Members at the Registered Office of the Company during the normal business hours on any working day (except Saturdays, Sundays and Public Holidays) and will also be kept open at the venue of the AGM till the conclusion of the AGM.

Other than Mr. Yash Jeet Basrar and his relatives, none of the Directors / Key Managerial Personnel of the Company / their relatives is, in any way, concerned or interested, financially or otherwise, in the proposed Resolution set out in Item No. 5.

The Board recommends the **Special Resolution** set forth in Item No. 5 for approval of the Shareholders.

In respect of Item No. 6

In accordance with the provisions of Section 149 of the Companies Act, 2013 and pursuant to Regulation 17(1) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company is required to have Independent Directors on the Board, as who shall not be liable to retire by rotation.

The Company has received consent from Mrs. Shilpy Chopra as required under the provisions of Section 149(6) Companies Act, 2013 and the Rules framed thereunder as well as Regulation 16(1) (b) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 and also declaration confirming that she is not disqualified from being appointed as a Director in terms of Section 164 of the Companies Act, 2013 and that no order of Securities and Exchange Board of India or any other such authority has been passed against Mrs. Shilpy Chopra debaring from accessing the capital markets and restraining from holding the position of Director in any listed Company.

In the opinion of the Board of Directors Mrs. Shilpy Chopra, fulfils the criteria of Independence as specified under Section 149 of the Companies Act, 2013 and Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, as may be amended from time to time.

The brief profile of Mrs. Shilpy Chopra in terms of Regulation 36(3) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and Secretarial Standard - 2 on General Meetings (SS-2) issued by the Institute of Company Secretaries of India, is annexed hereto.

The terms and conditions of her appointment shall be open for inspection by the Members at the Registered Office of the Company during the normal business hours on any working day (except Saturdays, Sundays and Public Holidays) and will also be kept open at the venue of the AGM till the conclusion of the AGM.

Other than Mrs. Shilpy Chopra and her relatives, none of the Directors / Key Managerial Personnel of the Company / their relatives is, in any way, concerned or interested, financially or otherwise, in the proposed Resolution set out in Item No. 6.

The Board recommends the **Ordinary Resolution** set forth in Item No. 6 for approval of the Shareholders



BRIEF RESUME OF DIRECTOR(S) APPOINTMENT / RE-APPOINTMENT AT THE 29th ANNUAL GENERAL MEETING OF THE COMPANY

[Pursuant to Regulation 36(3) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015]

| Name of the Director | Mr. Paramjeet Singh | Mr. Yash Jeet Basrar | Mrs. Shipy Chopra |
|--|---|--|--|
| Director Identification Number (DIN) | 02415797 | 00112857 | 07161915 |
| Date of Birth | 20.06.1951 | 07.09.1946 | 11.12.1980 |
| Age (in Years) | 69 | 74 | 40 |
| Nationality | Indian | Indian | Indian |
| Date of Appointment | Proposed to be appointed in the ensuing AGM | Proposed to be appointed in the ensuing AGM | Proposed to be appointed in the ensuing AGM |
| Qualification | <ul style="list-style-type: none"> Bachelor's Degree in Science from Punjab University LL.B. from Delhi University Fellow Member of Institute of Company Secretaries of India (ICSI) | <ul style="list-style-type: none"> Fellow Member of Institute of Company Secretaries of India (ICSI). | <ul style="list-style-type: none"> Associate Member of Institute of Company Secretaries of India (ICSI) |
| Nature of expertise in specific functional areas | Management | Management | Management |
| Number of Equity Shares held in the Company | NIL | NIL | NIL |
| Number of Board Meetings attended during the Financial Year 2019-20 | Not Applicable | Not Applicable | Not Applicable |
| Directorships held in other Companies (excluding Foreign Companies and Section 8 Companies) | <ul style="list-style-type: none"> Anastasia Exports Private Limited | <ul style="list-style-type: none"> Alankit Limited Bhiwadi Plastics Private Limited Alankit Technologies Limited Verasys Technologies Private Limited Alankit Forex India Limited Altais Advisors Private Limited Alankit Assignments Limited Indian Promoters Private Limited | <ul style="list-style-type: none"> Cranex Limited Auto Pins (india) Limited |
| Chairmanships of Committees in other companies | None | Alankit Limited Audit Committee Nomination and Remuneration Committee Stakeholder's Relationship Committee Corporate Social Responsibility Committee | None |
| Memberships of Committees in other companies | None | Alankit Limited Management Committee Risk Management Committee | Cranex Limited Audit Committee Nomination and Remuneration Committee Stakeholder's Relationship Committee Auto Pins (india) Limited Nomination and Remuneration Committee Stakeholder's Relationship Committee |
| Relationships between directors inter-se | None | None | None |
| Terms and conditions of appointment along with details of remuneration sought to be paid and remuneration last drawn by such person. | Terms and conditions of appointment are as per the Nomination and Remuneration Policy of the Company. | Terms and conditions of appointment are as per the Nomination and Remuneration Policy of the Company. | Terms and conditions of appointment are as per the Nomination and Remuneration Policy of the Company. |



ANNEXURE I

Details of the Directors seeking appointment/re-appointment at the Annual General Meeting Pursuant to under Regulation 36(3) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 and Secretarial Standard on General Meetings ("SS-2"), issued by the Institute of Company Secretaries of India.

As required under this regulation, the particulars of Director, **Mrs. Rajni Khaneja** and **Mr. Kunal Khaneja**, Directors, who are proposed to be re-appointed is given below:

| Name of Director | Mrs. Rajni Khaneja | Mr. Kunal Khaneja |
|---|---|--|
| Date of Birth | 04.11.1961 | 09.06.1984 |
| Age | 59 | 36 |
| Date of Appointment | 28.09.2018 | 28.09.2018 |
| No. of Board Meeting Attended during F. Y. 2019-2020 | 4 | 4 |
| Nature of Expertise | Commercial Functions | Commercial Functions |
| Directorship held in other companies | <ol style="list-style-type: none">1. Integrated Master Securities Pvt Ltd2. Chanson Impex India Pvt Ltd3. Clover Consultants Pvt Ltd4. Perfect Palaces And Hotels Private Limited5. Bullion engineering Pvt Ltd6. Whiteline Software LLP7. Sunwhite Softech LLP8. Pranav Engineering LLP | <ol style="list-style-type: none">1. Integrated Master Securities Pvt Ltd2. Integrated Commodity Trades Pvt Ltd3. Bullion engineering Pvt Ltd4. Chanson Impex India Pvt Ltd5. Hans Securities Broking (P) Ltd6. Jaldhara Merchant Exporters (P) Ltd7. Perfect Palaces and Hotels Pvt Ltd8. Sarojini Finance and Investments (P) Ltd9. Pranav Engineering LLP |
| Memberships/ Chairmanship of Committees of the Board of all companies | NIL | NIL |
| Number of Equity Shares held in the company | 8,95,800 | 5,01,017 |
| Inter-se relationship with other Directors/Manager/ KMP | Mr S.C. Khaneja – Husband Mr. Kunal Khaneja – Son Mr. Virender Khaneja – Brother in law | Mr. S. C. Khaneja – Father |
| Details of Remuneration sought to be paid | Same as existing Rs. 2,60,000/- per annum | Same as existing Rs. 2,60,000/- per annum |



**Form No. MGT-11
 PROXY FORM**

[Pursuant to Section 105(6) of the Companies Act, 2013 and Rule 19(3) of the Companies (Management and Administration) Rules, 2014]

Name of the Company : Integrated Financial Services Limited
 Registered Office : 304, 3rd Floor, New Delhi House, 27, Barakhamba Road, New Delhi -110 001
 Name of the Member(s) :
 Registered address :
 E-mail Id :
 Folio No/Client Id & DP Id :

I/We, being the Member(s) of shares of the above named Company, hereby appoint

1. Name:
 E-mail Id:.....
 Address:.....
 Signature:....., or failing him;
2. Name:
 E-mail Id:.....
 Address:.....
 Signature:....., or failing him;
3. Name:
 E-mail Id:.....
 Address:.....
 Signature:....., or failing him;

as my/our proxy to attend and vote for me/us and on my/our behalf at the 29th Annual General Meeting of the Company to be held on Wednesday, 30th September, 2020 at 10:00 A.M at Plot no. D, Community Centre (Adjoining Ginger Hotel), Opposite East end club, Vivek Vihar, Delhi-110 092. and/or at any adjournment thereof in respect of such resolutions as are indicated below:

| Resolution No. | Subject matter of the resolution | VOTE | |
|--------------------------|---|------|---------|
| | | For | Against |
| Ordinary Business | | | |
| 1 | Consider and adopt the Audited Balance Sheet of the Company as at 31 st March, 2020, the Profit and Loss Account for the year ended on that date and Reports of the Board of Directors and Auditors thereon. | | |
| 2 | Appointment of a Director in place of Mrs. Rajni Khaneja who retires by rotation and being eligible offers herself for the appointment | | |
| 3 | Appointment of a Director in place of Mr. Kunal Khaneja who retires by rotation and being eligible offers himself for the appointment | | |
| Special Business | | | |
| 4. | To appoint Mr. Paramjeet Singh (DIN: 02415797) as an Independent Director, who shall not retire by rotation by way of Special Resolution. | | |
| 5. | To appoint Mr. Yash Jeet Basrar (DIN: 00112857) as an Independent Director, who shall not retire by rotation by way of Special Resolution. | | |
| 6. | To appoint Mrs. Shilpy Chopra (DIN: 07161915) as an Independent Director, , who shall not retire by rotation by way of Ordinary Resolution. | | |

As witness my/our hand(s), this..... day of2020.
 Signature of the Shareholder/Proxy Holder:

Affix Re /-
 Revenue
 Stamp

Note: Proxies must be deposited at the Registered Office of the Company not less than forty-eight hours before the time fixed for holding the meeting.

TEAR HERE
ATTENDANCE SLIP

I/We hereby record my/our presence at the Twenty Ninth Annual General Meeting of the Company on Wednesday, 30th September, 2020 at 10:00 A.M at Plot no. D, Community Centre (Adjoining Ginger Hotel), Opposite East end club, Vivek Vihar, Delhi-110 092.

Regd. Folio No.: DP ID/Client Id:
 Full Name of Shareholder:
 No. of Shares held:
 Member's Proxy Name:

Signature of the Shareholder/Proxy/Representatives

*Strike out whichever is not applicable

Note: Please fill in this attendance slip and hand it over at the Entrance of the Hall.